**Application to film within Mid and East Antrim Borough Council boundaries/properties**

Please complete as soon as possible and return with proof of public liability insurance and any relevant risk assessment(s).

|  |  |
| --- | --- |
| **Lead name** |  |
| **Production company** |  |
| **Telephone** |  |
| **Mobile** |  |
| **Email** |  |
| **Project title** |  |
| **Nature of filming** | Film/TV/commercial/promo/short/student\*  \*delete as applicable |
| **Production company address** |  |
| **Post code** |  |

|  |  |  |
| --- | --- | --- |
| Dates and times of filming | Description of filming and required locations (include a plan showing the locations and extent of the area where filming is to take place; highlight any roads on which filming is to take place.) | |
|  |  | |
| **No. of crew** | |  |
| **No. of vehicles** | |  |
| **Parking required?** | | Yes/No  Details: |
| **Production budget** | |  |
| **Location budget** | |  |
| **Transmission date** | |  |
| **Relevant risk assessment(s) attached** | | Yes/No |
| **Copy of public liability insurance attached** | | Yes/No |
| **If filming on or in very close proximity to the highway – Copies of showing the Police agreement to the filming** | | Yes/No |

**General - Please indicate involvement of any of the following:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Wet downs |  | Honey wagons |  | Animals |  |
| Street dressings |  | Catering facilities |  | Children |  |
| Cherry pickers/  lighting towers |  | SFX |  | Reconstruction of emergency/crime |  |
| Camera crane |  | Firearms/guns |  | Cast dressed as emergency services |  |
| Camera track |  | Smoke effects |  | Driving sequences |  |
| Low loaders |  | Fire effects |  | Building blackouts |  |
| Generators |  | Wind machine |  | Crowd control/  security |  |
| Playback/music |  | Stunts |  | Bicycles |  |
| Scaffolding on Council property |  | Other |  |  |  |

**Highways – Will this project involve any of the following?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Using any part of a highway or footpath |  | Traffic control |  | Road closures |  |
| Hoardings within highway limits |  | Scaffolding within limits of the highway |  | Modifications to street furniture |  |
| Modifications to Street signs |  | Modifications to Street lights |  | Modifications to road markings |  |
| Parking waiver |  | Other |  |  |  |
|  | | | | | |

# Signed on behalf of

# Production company Date

## Signed on behalf of

**Mid and East Antrim Borough Council Date**

**Please return to:**

Communications

Mid and East Antrim Borough Council

Ardeevin  
80 Galgorm Road  
Ballymena

BT42 1AB

Email: [communications@midandeastantrim.gov.uk](mailto:communications@midandeastantrim.gov.uk)

Tel: 0300 124 5000